

The Application Requirements 2025

- (a) A completed application form from a nominee representing a private or public school that is registered with **The National Accreditation and Equivalency Council of The Bahamas (NAECOB)**
- (b) **A 500 word essay** on the topic: **"Reflect on the portfolio you presented to the Distinguished Panel of Judges, focusing on two key highlights that you take the most pride in. Discuss your experience in compiling this portfolio and the insights you gained throughout the process."**

The essay must be legibly handwritten in black or blue ink.

Essays must be the student's original work and must not infringe upon any material protected by copyright laws.

- (c) An essay which was submitted and graded as a part of the applicant's school requirement **must be** attached to the application package. **(5th or 6th grade only)**
- (d) Copies of official report cards **(covering 3rd, 4th, 5th & 6th grades only)**
- (e) **Two (2) high quality headshot colour 4 x 6 photographs** (These photos are for the newspapers, website and souvenir awards booklet.) Photos will not be returned. **(Student attire: school uniform) Photos must be labelled with the nominee's name and school on the back of them.**
- (f) Newspaper clippings / copies of awards & certificates **(covering 3rd, 4th, 5th & 6th grades only)**
- (g) Three (3) letters of recommendation:
 - (1) School Principal / Vice-Principal (The letter from the Principal / Vice-Principal officially nominates the student for this award. **Please note that any application missing this letter will automatically be disqualified.**;
 - (2) Classroom teacher / civic or community leader / former teacher;
 - (3) Religious leader / extra-curricular coach (ie. Sports or Dance).
- (h) **Nominee must have documented proof of length of participation in each organization listed on the application form;**

- (i) The above items should have been neatly attached to a portfolio or folder. **If the portfolio is bonded, the original application form and essays must have been enclosed.**
- (j) The portfolio / folder was limited to a maximum of 50 leaflet pages (**using both sides will be considered 1 page**) and **should not be larger than 12 x 12 and should NOT weigh more than 10 lbs.** Portfolios CAN NOT be 3 Dimensional; Points are not given for designs but content; NO documents that need retrieve from envelopes; pull out document, etc. The nominee is requested to adhere to these requirements. **(Points would be deducted for portfolio / folder not following the guidelines outlined.)**
- (k) **200 – 250 word statement** on “Why I should be selected as the 2025 Bahamas Primary School Student of the Year?”
- (l) Assessment Fee of \$50.00

EACH DULY REGISTERED SCHOOL CAN NOMINATE ONLY ONE (1) STUDENT. STUDENT MUST BE NOMINATED BY THEIR RESPECTIVE SCHOOL. IN THE EVENT, A SCHOOL SUBMITS MORE THAN ONE (1) PORTFOLIO, ALL OF THE PORTFOLIOS WILL BE RETURNED.

The deadline for submission of completed application packages for the 2025 Bahamas Primary School Student of the Year will be Friday, February 7th, 2025 at 4:00pm EST. The Foundation will not be responsible for application packages which are late, lost, illegible, damaged, or incorrectly addressed. **All packages submitted will become the property of The Bahamas Primary School Student of the Year Foundation and WILL NOT BE RETURNED.**

The 2025 Application Forms will be on the website: www.bahamaspstoy.org or email: bahamaspstoy@gmail.com (The information for the 2025 Awards Program will be available on November 5th, 2024)

NOTE: The Bahamas Primary School Student of the Year Foundation advises that we reserve the right to amend, add or adjust the criteria for the 2025 Awards Program.